

**INSTRUCTIONS FOR ALUMNI ATTENDING**  
**7<sup>th</sup> ANNUAL CONVOCATION OF VARDHMAN MAHAVIR MEDICAL COLLEGE**  
**& SAFDARJUNG HOSPITAL**

**Date: Monday, December 22, 2025**  
**Venue- Zorawar Auditorium, Manekshaw Centre, Delhi Cantt.**  
**Time -4pm – 6pm**  
**Please carry a Govt. issued Photo Identity Card at all times**

Dear Alumnus,

Warm Greetings from VMMC and welcome to the 7<sup>th</sup> Annual College Day!

Kindly note these points carefully and follow instructions given to you by the Organizing team and Volunteers who are there to assist you.

**ELIGIBLE STUDENTS**

- All postgraduate and super specialty students who have cleared their exams (Annual/Supplementary) on/ before December 2024.
  - All undergraduate students who have completed their internship by March 31<sup>st</sup> 2025.
  - Invitation cards will be available in the **Academic Section** –PGs to contact Ms Renu & Mr Sunil, UGs to contact Mr Mandeep, Mr Aarif & Chandan from **15/12/25**.  
Faculty I/C – PGs –Dr Renu Balyan {9810839644}  
UGs – Dr Jasbir Kaur {9650441064}
- Any student who cannot collect in person, may provide an authority letter to his/ her representative.
- **NOTE -Any alumni who does not participate in the dress rehearsal (19<sup>th</sup> Dec 25), will not be allowed to attend the event.**

**AT THE VENUE-**

- ❖ Report to Manekshaw Centre, Delhi Cantt **by 9.30 am** for the dress rehearsal and final instructions.
- ❖ Please ensure that you carry a **Govt. issued photo ID** (Passport/ Aadhar card/Driving license/ PAN/ Voter Card/College I-card) and invitation card.
- ❖ Parking is limited at the venue, all students are encouraged to car pool.
- ❖ Entry inside the auditorium will **not be allowed after 1 pm**
- ❖ Collect your Convocation sashes from the booths set up in the foyer. The rental amount of Rs 500, must be carried in cash only, as no online payment will be accepted.
- ❖ It is advisable to carry safety pins to fix the sash in place.
- ❖ After collecting your attire, **you must sign** in the register placed there to confirm your attendance.

- ❖ Wear your sash and proceed to the Zorawar auditorium to be seated, at your designated area according to your course (MBBS/MD/MS,DM/MCh)
- ❖ All gold medal awardees are required to report to Dr Sachin Kolte, Deputy Registrar. (8826958393)
- ❖ Follow the directions and instructions, announced at the venue from time to time.
- ❖ **Once you enter the auditorium, you will not be allowed to leave the same till the entire event is over and the Chief Guest has left the venue.**
- ❖ When the academic procession enters the auditorium, please rise & be seated only after the Chief Guest takes his/her seat on the dias.
- ❖ After the ceremony, deposit the sashes back at the booths and collect your rental amount.
- ❖ Due to VIP presence in the function, please maintain discipline and decorum at all times. The guests should go back with a positive image of VMMC and its students.

### **DRESS CODE FOR STUDENTS**

Formal dress to be worn at the time of convocation.

- ❖ Gentlemen -Off White Kurta Pyjama with Nehru jacket
- ❖ Ladies - Off white Sarees

*Approved Vendor -Mr Tushar (9958954958) can be contacted to provide the above, at subsidised rates, on prior notice.*

### **ACCOMPANYING GUESTS**

- ❖ You may bring 1-2 **guests** along for the ceremony.
- ❖ Please ensure that your guest carries the invite, as well as a Govt. issued photo ID
- ❖ Seating area for guests is separate from the alumni.
- ❖ Children below 14 years of age are not allowed to attend.

**High tea will be served after the ceremony for all the alumni and guests.**

Thank you.

Sd/-  
PRINCIPAL, VMMC & SJH