INSTRUCTIONS FOR ALUMNI ATTENDING

8th ANNUAL CONVOCATION OF VARDHMAN MAHAVIR MEDICAL COLLEGE & SAFDARJUNG HOSPITAL

Date: Wednesday, November 18, 2026

Venue- Plenary Hall, Bharat Mandapam, New Delhi

Time - 4.30 pm – 7 pm

Please carry a Govt. issued Photo Identity Card at all times

Dear Alumnus,

Warm Greetings from VMMC and welcome to the 8th Annual College Day!

Kindly note these points carefully and follow instructions given to you by the Organizing team and Volunteers who are there to assist you.

ELIGIBLE STUDENTS

- All postgraduate and super specialty students who have cleared their exams (Annual/Supplementary) on/ before December 2025.
- All undergraduate students who have completed their internship by March 31st 2026.
- Invitation cards will be available in the **Academic Section** – PG's to contact Ms Renu & Mr Sunil, UG's to contact Mr Mandeep, Mr Aarif & Chandan from 13/11/26.
  Faculty I/C – PGs –Dr Renu Baliyan {9810839644}
  UG's – Dr Sneha {8447389045}
  Any student who can not collect in person, may provide an authority letter to his/ her representative.

DRESS REHEARSAL

A dress rehearsal will be held at 12 noon, on 16th Nov 26 in L.T.-1, College building. It is mandatory for all alumni to attend the same.

AT THE VENUE-

- Report to Plenary Hall, Bharat Mandapam **by 12 noon** for the dress rehearsal and final instructions. Please ensure that you have a substantial meal beforehand as High tea will be provided after the ceremony is over, around 6.45-7 pm.
- Please ensure that you carry a **Govt. issued photo ID** (Passport/ Aadhar card/Driving license/ PAN/ Voter Card/College I-card) and invitation card.
- Parking is restricted at the venue and all alumni and guests are advised to use public transport/ taxis.

- Entry to the venue is via **Gate no 7**; a counter will be set up there to facilitate entry.
- Convocation sashes will also be available here for Rs 500 each. It is advisable to carry safety pins to fix the sash in place.
- After collecting your sash, **you must sign** in the register placed there to confirm your attendance.
- Please note that in view of security restrictions, entry to the auditorium will **not be allowed after 2 pm.**
- Proceed to the Plenary Hall, Bharat Mandapam to be seated, at your designated area according to your course (MBBS/MD/MS,DM/MCh)
- All gold medal awardees are required to report to Dr Sachin Kolte, Registrar. (8826958393)
- Follow the directions and instructions, announced at the venue from time to time.
- **Once you enter the auditorium, you will not be allowed to leave the same till the entire event is over and the Chief Guest has left the venue.**
- When the academic procession enters the auditorium, please rise & be seated only after the Chief Guest takes his/her seat on the dias.
- Due to VIP presence in the function, please maintain discipline and decorum at all times. The guests should go back with a positive image of VMMC and its students.

DRESS CODE FOR STUDENTS

Formal dress to be worn at the time of convocation.

- Gentlemen –Off White Kurta Pyjama with Nehru jacket
- Ladies –Sarees -Postgraduates (Off white) Undergraduates (White)
  Approved Vendor –Mr Tushar (9958954958) can be contacted to provide the above, at subsidised rates, on prior notice.

ACCOMPANYING GUESTS

- You may bring a maximum of **2 guests** along for the ceremony.
- Please ensure that your guests carry the invite, as well as a Govt. issued photo ID
- Seating area for guests is separate from the alumni.
- Children below 14 years of age are not allowed to attend.

High tea will be served after the ceremony for all the alumni and guests.

Sd

(PRINCIPAL, VMMC & SJH)